

[Donor Name]  
[Donor Address]  
[Donor City, State, Zip Code]

December 19, 2019

[Name of Stock Broker]  
[Brokerage Firm Address]  
[Brokerage Firm Address Line2]

RE: Transfer of stock

Dear Sir or Madam:

Please accept this letter of authorization and execute the following transfer instructions:

Name of Owners: \_\_\_\_\_  
Account Number: \_\_\_\_\_

Beneficiary Firm: JPMorgan Chase Bank, N.A. | 270 Park Ave, New York, NY 10017  
Beneficiary Account Name: Province of the Holy Name – Gift Account  
Tax ID: 94-6081023  
DTC Number: 902 (or 0902)  
Account Number: B41713003  
Credit Account Number: P72500  
Reference: [Donor's Name Here]

Security Name: \_\_\_\_\_  
Symbol: \_\_\_\_\_  
Quantity: # (Number) Shares

In your transmittal to the Western Dominican Province, please include my name and address as the donor of record in connection with this distribution.

It is my intention that this distribution qualify for exclusion from my taxable income during the 2019 tax year. Therefore, it is imperative that the assets be delivered to the Western Dominican Province no later than December 31, 2019.

Thank you for your assistance in this matter, and please contact me immediately with any questions. I can be reached at \_\_\_\_\_.

Sincerely,

[Donor Name]  
Owner